

## DRAFT

## TOWN OF TURTLE CEMETERY COMMITTEE MEETING MINUTES OF AUGUST 4, 2010

1. **Meeting called to order** by Chairman Jean Swanson – 7::05 pm
2. **Members present:** Ralph Carlson, Ethel Maxworthy, Supervisor Tim Kopp, Jean Swanson, Don Jones. Absent Sexton Mike Birkholz. No citizens present.
3. **Agenda** – Motion made to approve September 2010 agenda by Tim Kopp, seconded by Ethel Maxworthy. Motion carried by members present.
4. **Minutes** – Last meeting, June 2010 minutes were read by members and motion made to accept minutes by Don Jones, seconded by Tim Kopp and approved by all members present.
5. **Financial Report** – Presented the financial report for June. Motion for approval made by Don Jones, seconded by Tim Kopp. Approval by all members present.
6. **Sexton Report** – Mike Birkholz absent and no representative from Highway Dept.
7. **Board Question & Answer** – Tim Kopp would like to get the two seats that have been vacated filled. We discussed possible persons who might be considered. This appointment will be presented to the Chairman of Board of Supervisors for further consideration.
8. **Citizens Request/Questions** – No citizen input.
9. **OLD BUSINESS:**
  - a) **Signage:** It has been agreed by members that a very basic sign be placed near the front of the entrance of each cemetery that would have the name of the cemetery, “open dawn to dusk”, and owned/operated by Town of Turtle with the web site. Now we must decide on what should be on the “rules & regulation information board. Held over to the September meeting for followup.
  - b) **Insurance:** Tim Kopp looked into what the insurance covers within the cemeteries. As it stands at this time only coverage is for compensation to individuals who are injured while in the cemeteries. Any damages to grave sites or monuments are not presently covered under our coverage. Tim will look into the possibility of additional coverage with our current insurance group.
10. **NEW BUSINESS:**
  - a) **Veteran Urn/Plot:** Discussion was made reference the “found” veteran plot for Unknown Veterans. This was brought to the committee’s attention by an individual offering to buy a flag pole to place next to the urn. The urn does not have written reference on it to the Unknown Soldiers. Some one has been maintaining the urn by painting it and planting flowers into it. We would like to have the names of these individuals for information purposes. We also discussed the designing of an exact placement for the future veterans burial area. This is still discussion among committee members.
  - b) **Donation/Memorial Form:** A copy of a draft was presented to committee members for review. They will bring back their idea and comments at the September meeting.
  - c) **Restoration Persons:** Tabled again until the September meeting.

- 11 **Next Meeting Date** was set for September 1, 2010 at 7:00 p.m.
12. **Adjournment -** Motion made to adjourn meeting at 8:33 p.m. by Tim Kopp seconded by Ralph Carlson. Passed by all members present

Submitted by:

Jean Swanson, Chairperson  
Don Jones, Secretary

Dated August 23, 2010

Town Board Members may be in attendance, no Board decisions will be made. Persons with disabilities who need accommodations to attend the meeting should contact the Town Clerk's office at the Town of Turtle Community Center at 6919 South County Road "J", Beloit, WI 53511, as soon as possible so that needs can be reasonably met. Telephone 362-0655.

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